



# San Francisco Water Power Sewer

Services of the San Francisco Public Utilities Commission

## Chief Surveyor

San Francisco Public Utilities Commission

Salary: \$113,490.00 - \$137,956.00/year

Our mission is to provide customers with high quality, efficient and reliable water, power, and sewer services in a manner that is inclusive of environmental and community interests, and sustains the resources entrusted in our care. We are comprised of three essential 24/7 service utilities: Water, Wastewater, and Power. We provide retail drinking water and wastewater services to San Francisco, wholesale water to three Bay Area counties, and green hydroelectric and solar power to San Francisco's City facilities and properties. Headquartered in San Francisco, we have about 2,300 employees working in seven counties with a combined annual operating budget of over \$900 million.

## Position Description

Under general direction, manages a section or division by planning, assigning, directing, and reviewing the work of a group of technical and professional personnel engaged in land survey activities or the processing of map applications and the monument preservation and maintenance program. The Chief Surveyor may be placed in charge of field crews and office staff performing a variety of land survey related disciplines. This position will be based out of our Burlingame, CA location.

**Essential functions of this position include:** Manages a section or division by planning, assigning, monitoring, and evaluating the work of subordinates; Reviews surveying or map requirements and resolves problems as needed; Examines areas to be surveyed and assigns the appropriate survey party; Checks field survey or map work in progress and directs subordinates when necessary; Performs surveying or map processing operations when necessary to assist staff in difficult situations; Manages the budget for survey section to ensure adequate staffing, supplies, and equipment; Collects and reviews survey notes or map applications for completeness and accuracy; Supervises the maintenance of official records, maps, and survey reports and the preparation of related reports; Coordinates with other agencies on requests for service, time schedules, and cost estimates; Assists the Division Manager or Section Manager in making revisions of programs, objectives, and goals; Develops, interprets, and coordinates surveying and map processing policy and methods for the department; Writes and checks boundary legal descriptions and performs other professional duties which require a licensed land surveyor; Manages horizontal and vertical control systems which may include use of Global Positioning System (GPS) monumentation/documentation program; Implements and maintains Geographic Information System (GIS) based map system; Updates codes and regulations and reviews proposed bills and budget, cost, and fee assessments; Makes regular contacts with the general public, other departments, contractors, private surveyors, and outside organizations relative to municipal

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**Vince Courtney**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager



mapping and survey practices and procedures; Drives a vehicle to work sites and meetings when necessary; Performs related duties as required.

**Minimum Qualifications:**

Four years of experience supervising survey parties; AND  
Possession of a valid California Professional Land Surveyor License, or a valid California Civil Engineer license (issued in 1981 or before); AND  
Possession of a valid California driver license (at least Class C)

**Desirable Qualifications**

Experience managing all aspects of survey projects from writing proposals and contracts, research and planning, and ensuring projects are delivered within budget and deadlines

Experience managing projects requiring compliance with state and local planning and subdivision code

Experience with high precision vertical and horizontal controls, networks, data processing, and geographic information systems

Apply at:

<https://www.jobaps.com/SF/sup/bulpreview.asp?R1=PBT&R2=5216&R3=078267>

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